



# BLOOMFIELD POOL PARTY CONTRACT

## POOL PARTY COORDINATOR Information

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Email Address \_\_\_\_\_

## Event Information

Event Description \_\_\_\_\_ Guest of Honor \_\_\_\_\_

Time of Event (START) \_\_\_\_\_ (END) \_\_\_\_\_

Date of Event: \_\_\_\_\_ Day of the Week: ☐ Sun ☐ Mon ☐ Tue ☐ Wed ☐ Thurs ☐ Fri ☐ Sat

### Private Pool Party = Entire Facility

☐ 1- 100 attendees Rental Fee = \$250.00

☐ 101 - 200 attendees Rental Fee = \$300.00

☐ 201+ attendees Rental Fee = \$350.00

\*Due to **Indiana regulations**, the number of guests represents the total number of people that are attending your party, **NOT** the number of people who are actually swimming. All attendees are considered potential swimmers and therefore appropriate staff must be on site.

**Concessions:** our concession stand can remain open for an additional \$50 fee.

☐ Yes, please have the concession stand open

☐ No, we do not need the concession stand

### FOR INTERNAL USE ONLY

Reservation Paid: \_\_\_\_\_ Form of Payment: \_\_\_\_\_

Received By: \_\_\_\_\_ Payment Date: \_\_\_\_\_

I have read and agree to/will adhere to all pool party policies and pool rules and regulations.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## POOL SAFETY & RULES:

1. No one may enter the water before the lifeguards have given permission. Swimming starts at a designated time and **NOT** earlier.
2. All swimmers **MUST** wear appropriate swimwear attire to go into the pool(s).
3. Disposable diapers are not allowed in the pool. Swim diapers are **REQUIRED** for all children not potty trained. **NO EXCEPTIONS!!**
4. Deck activities, games and/or toys must be **PRE-APPROVED** and finalized by the Bloomfield Pool Manager 5 days in advance of the party to ensure the safety of all patrons.
5. Parents are to supervise their child/children at all times. Children age 5 and under must be accompanied by an adult in the water.
6. We reserve the right to refuse the pool to anyone who does not conduct themselves in a safe manner or does not conform to the pool safety rules. The guards have the right to limit the number of people in the pool or to shut down the party if the guests are out of control.
8. All guests must depart the pool premises at the designated ending time of the party.
9. Alcohol and/ or vaping/smoking are **NOT ALLOWED**.

## PARTY PROCEDURES & REQUIREMENTS

### ***Scheduling:***

Pool parties are booked on a first come, first serve basis. Pool party times are for 2 hour increments. Evening pool parties can be scheduled any night. We also offer a Saturday morning option.

### ***Rates & Fees:***

The rental fee **MUST** be paid in full to the Bloomfield Swimming Pool **when the party is booked**.

### ***Rescheduling:***

Prior notice of 48 hours will be required to reschedule the event. The rescheduled event must be within the current season. In the situation of **severe weather**, the party can be rescheduled and will be coordinated between pool manager and booking party.

### ***Cancellation Policy:***

The event must be canceled one week prior to the scheduled date to receive 100% of the Rental Fee & Deposit. If the party is canceled less than a week prior to the party, it will not be refunded. In the event the pool is closed at the discretion of the pool management due to **severe weather** or other unfortunate event, the party coordinator will be provided a rescheduled date, no refunds will be provided. In the event the Bloomfield Pool staff cancels the event prior to the start time, the party coordinator shall be reimbursed 100% of the Pool Party fee.

***No Shows:***

If the party coordinator is a no show or does not call before the party begins, the guards will be relieved of their duty and the coordinator will **NOT** be refunded any fees for the party. Lifeguards will be available 30 minutes before a party & 30 minutes after a party.

***Set Up & Decorations:***

Pool Party Coordinator may arrive **no more** than thirty minutes prior to the start time to set up. The Coordinator hosting the party **MUST** be present before guests will be allowed in. Party coordinator and any guests are to remain in the gated concession area only until the party begins. *No confetti is allowed.*

***Clean Up & Property Damage:***

The Party Coordinator is expected to clean up after their party. It is the Party Coordinator's responsibility to ensure that the grounds are left in good/working condition. The Party Coordinator will assist the guards with hosing down the deck and under the picnic area and ensure that all trash is removed from the premises. Any property damage will be the responsibility of the Party Coordinator.

***Food & Drinks:***

Food & Drinks may be brought into the facility. No glass or ceramic containers are allowed.

**SMOKING/VAPING AND ALCOHOL ARE NOT PERMITTED ANYWHERE ON THE PREMISES PER TOWN ORDINANCE.**

***Liability Exemption:***

The undersigned Party Coordinator and their guests agree to indemnify and hold harmless The Bloomfield Town and Pool, its officers, agents, volunteers and employees from any and all claims or liability arising from or related to any act, failure to act, or negligence associated with any activity related to the use of the pool on the part of the Party Coordinator, any guests or entity acting on the Coordinator's behalf and further agrees to reimburse the Bloomfield Pool, its officers, agents and employees for all damages, costs and expenses including but not limited to the amount of any judgments or settlements and all attorney's fees, costs and expenses incurred in defending such claims.

By signing below, I am acknowledging that I have read, understand and will comply with all the event procedures, requirements; safety rules and agree to abide by and enforce them while renting the facility at Bloomfield Pool.

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PARTY COORDINATOR SIGNATURE

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DATE